

How to Schedule an Exam

Please log in to access your MemberHub/MyACSM account and choose **My Applications** in the purple box toward the bottom of the page.



Click the pencil icon to return to your application:

My Applicatio	ons			
Open Certification Applic	ations			
Program	Application Type	Status	Date Submitted	
Application - Certified Exercise Physiologist	New Certification	Pending Submission		

You will have 90 days to schedule your exam once your application is submitted. If you need to purchase an extension (\$50), you will follow the instructions above and click the calendar icon to get another 3 months (you can do this up to 4 times before forfeiting your exam fee).



When you have completed your application and are ready to schedule your exam appointment, **click the schedule button** under My Open Exams.

My Open Exams			
Exam Date	Certification Program	Exam Status	$\mathbf{X}$
	Application -	Not Scheduled	Schedule
			Items per page: 5 👻 1 - 1 of 1 < >

Click through the scheduling options and click the yellow **SUBMIT ORDER** button once you've chosen your preferred date. Please confirm that everything is correct.

Description	Details	
Exam	Appointment	
030-444: ACSM Certified Clinical Exercise Physiologist	Friday, November 22, 2024	
Law and the state	Start time: 5:00 AM America/Chicago - CST	
Language: English	Leastin	
Length: 210 minutes 😈		
	Allielid PPC 9	
	Bloomington Minnesota 55/37	
	United States	
revious Cancel Order	$\sim$	

You will receive a confirmation email with your exam details.